



JAMES A. NOYES, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE
REFER TO FILE:

PM-2

August 14, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**LAC+USC MEDICAL CENTER OUTPATIENT BUILDING
EARTHQUAKE RECOVERY PROJECT
ADOPT AND ADVERTISE
SPECS. 5579; LACO 4711; DSR 98102
SUPERVISORIAL DISTRICT 1
3 VOTES**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER THAT
YOUR BOARD:**

1. Find the LAC+USC Medical Center Outpatient Building repair project statutorily exempt under the California Environmental Quality Act, as specified in Public Resources Code Section 21172.
2. Approve and authorize the Director of Public Works to deliver the project.
3. Adopt plans and specifications for LAC+USC Medical Center Outpatient Building earthquake repair project at an estimated construction contract cost of \$1,858,200 financed from the Federal and State Disaster Aid Budget, and instruct the Executive Officer to advertise for bids to be received and opened on October 1, 2003 in accordance with the "Instruction Sheet for Publishing Legal Advertisements" (Enclosure B).

4. Authorize the Director of Public Works to execute a consultant services agreement with the apparent qualified lowest responsible bidder to prepare a baseline construction schedule that conforms to the applicable contract and bid specifications; obtain health clearances for the project superintendent and an assistant for a not to exceed fee of \$4,200 funded by existing project funds; and establish the effective date following determination by the Director of the apparent lowest responsible bidder.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended actions will authorize competitive bidding to perform structural and architectural repairs of the earthquake-damaged LAC+USC Medical Center Outpatient Building.

The building is a five-story concrete structure completed in the early 1960's. It is approximately 230,000 square feet and houses general and specialty medical clinics for the General Hospital. The building accommodates an average of 540,000 outpatient visits annually and is currently in use. As a result of the Northridge earthquake, the building sustained damage to interior and exterior shear walls. The project will repair the structural elements and any architectural finishes affected by the repairs. The scope includes epoxy injecting cracks, replacing cracked wall panels, adding concrete shear walls to strengthen the building, painting the exterior, and ADA compliance work. The invitation for bids will solicit unit prices for additional epoxy injection and associated work and alternate bid prices for performing the repairs during working hours or off hours.

The proposed agreement with the apparent lowest responsible bidder to prepare a baseline construction schedule that conforms to the County's specification is critical to successfully managing construction activities by both the contractor and the County. A responsible contractor must be able to produce such a construction schedule. Bid specifications provide that if the apparent qualified lowest bidder fails to complete an acceptable schedule, the Director may return to your Board to recommend that the bidder be determined nonresponsible and recommend awarding the construction contract to the next qualified lowest bidder, contingent on that bidder completing a baseline schedule which conforms to the County's specifications. The agreement also will authorize obtaining health clearances for the project superintendent and one foreman, as required by Health Services Infection and Dust Control Policy.

The design has been reviewed and approved by jurisdictional agencies and is now ready for bidding.

Implementation of Strategic Plan Goals

These actions meet the County's Strategic Plan Goal of Service Excellence since the construction will repair the earthquake damage and strengthen the facility. Completing the LAC+USC Medical Center Outpatient Building repairs will give the public access to a safer building that could prevent injuries or loss of life from future seismic events.

FISCAL IMPACT/FINANCING

Public Works' fair construction cost estimate for the base construction contract is \$1,858,200.

Repair of the facility is funded through the FEMA Grant Acceleration Program and net County cost commitment, as appropriate. Sufficient funds are available in the Federal and State Disaster Aid Budget to cover the total estimated project cost of \$2,983,000.

The Project Schedule and Budget Summary are included in Enclosure A.

A change order contingency fund, equal to approximately 15 percent of the estimated construction cost, is included in the project budget. No expenditures from the fund will be made without the Chief Administrative Office's review and authorization.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard contract, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the contract.

The project specifications contain provisions requiring the contractor to report solicitations of improper consideration by County employees and allows the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration of contract award, bidders will be required to attest their willingness to consider Greater Avenues for Independence Program/General Relief Opportunity for Work participants.

As required by your Board, language has been incorporated into the project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees about Board Policy 5.135, the Safely Surrendered Baby Law, and that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

Bidders will also be required to show full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

To ensure that the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, their civil litigation history, and information regarding prior criminal convictions. The information reported will be considered before making a recommendation to award.

ENVIRONMENTAL DOCUMENTATION

This project is statutorily exempt pursuant to Public Resources Code Section 21172, which allows for the repair, maintenance, or restoration of public facilities damaged as a result of declared disaster. FEMA has determined the project qualifies as a categorical exclusion under the National Environmental Policy Act in accordance with Part 10 of Title 44 of the Code of Federal Regulations.

CONTRACTING PROCESS

Advertising for bids will be in accordance with the County's standard "Instruction Sheet for Publishing Legal Advertisements" (Enclosure B). Following receipt of bids, we will return to your Board to award a construction contract.

The State Labor Code requires contractors to pay prevailing wage rates to all persons employed on Public Works contracts.

As requested by your Board on February 3, 1998, this contract opportunity will be listed on the "Doing Business with the County" website. A copy of the web page solicitation is included in Enclosure C.

Public Works has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the recommended contract as this contract is for non-Proposition A services.

The Honorable Board of Supervisors
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Participation by Community Business Enterprises in the project will be encouraged through Public Works' Capital Projects CBE Outreach Program and by monitoring the good faith efforts of bidders to utilize CBEs.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The Outpatient Building will remain operational with localized construction impacts. The project specifications include language instructing the contractor to coordinate construction activities with Public Works to minimize disruption of operations. Health Services is aware of the anticipated limited impacts and is prepared to modify its current operations in support of this construction. All construction activities will be closely coordinated with the LAC+USC Medical Center Replacement Project Team.

CONCLUSION

Please return one adopted copy of this letter to CAO and Public Works.

Respectfully submitted,

JAMES A. NOYES
Director of Public Works

DAVID E. JANSSEN
Chief Administrative Officer

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Enc. 2

cc: County Counsel
Department of Health Services
Department of Public Social Services (GAIN/GROW Program)
Office of Affirmative Action Compliance

August 14, 2003

ENCLOSURE A

**LAC+USC MEDICAL CENTER OUTPATIENT BUILDING
EARTHQUAKE RECOVERY PROJECT
ADOPT AND ADVERTISE
SPECS. 5579; LACO 4711; DSR 98102**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Project Needs Assessment	N/A
Project Feasibility	N/A
Project Program	N/A
Design	
Construction Document Submittal	04/21/03*
Jurisdictional Approvals	06/30/03*
Construction Bid and Award	11/04/03
Construction	
Substantial Completion	11/04/04
Acceptance	01/03/05

*Indicates completed activity

II. PROJECT BUDGET SUMMARY

Budget Category	Project Budget
Construction	
(a) Construction	\$ 1,858,200
(b) Change Orders (15 percent)	<u>278,700</u>
Subtotal	\$ 2,136,900
Consultant Services	
(a) Design/Construction Administration	\$ 233,800
(b) Construction Management	291,600
(c) Survey, Testing, & Inspections	<u>39,300</u>
Subtotal	\$ 564,700
Miscellaneous Expenditures	
(a) Print/Blueprinting	\$ 2,500
(b) Legal Advertising	<u>5,000</u>
Subtotal	\$ 7,500
Jurisdictional Review and Plan Check	\$ 5,900
County Services	\$267,500
TOTAL	\$ 2,982,500

August 14, 2003

ENCLOSURE B

**LAC+USC MEDICAL CENTER OUTPATIENT BUILDING
EARTHQUAKE RECOVERY PROJECT
ADOPT AND ADVERTISE**

PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code Section 20125, you may publish once a week for two weeks in a weekly newspaper, or ten times in a daily newspaper. Forward three reprints of this advertisement to Architectural Engineering Division, Department of Public Works, 900 South Fremont Avenue, 8th Floor, Alhambra, California 91803-1331.

**OFFICIAL NOTICE
INVITING BIDS**

Notice is hereby given that the Director of Public Works will receive sealed bids for furnishing all materials, labor, and equipment required to complete construction for the following work:

<u>SD</u>	<u>SPECS</u>	<u>PROJECT</u>	<u>BID DOC. FEE</u>	<u>DATE OF BID OPENING</u>
1	5579	LAC+USC Medical Center Outpatient Building 2010 Zonal Avenue Los Angeles, CA 90033	No fee	10/01/03

Copies of the project manual and drawings may be obtained at the Cashier's Office, Department of Public Works, First Floor, 900 South Fremont Avenue, Alhambra, California 91803. For bid information, please call (626) 458-2563. Each bid shall be submitted on the required form, sealed, and filed at the Cashier's Office before 1:45 p.m. on the date indicated. Bids will be publicly opened, examined, and declared by Public Works at 2:00 p.m. on this date in Conference Room C, First Floor, 900 South Fremont Avenue, Alhambra, California 91803.

Bids must conform to the drawings and project manual and all bidding requirements. This project requires the prime contractor to possess a "B" license classification at the time of award. The contractor should verify to his/her satisfaction that he/she holds the correct license for this type of project.

PRE-BID CONFERENCE

The Public Works Project Management Team will hold a mandatory pre-bid conference at 8:00 a.m. on Thursday, September 11, 2003, at the Outpatient Building, 2010 Zonal Avenue, Los Angeles, California 90033, to provide information on the project, bidding process, and answer any questions that the potential bidders may have. To be considered responsive to this invitation for bid, bidders must attend the pre-bid conference. Bids from bidders who do not attend the pre-bid conference will be rejected as nonresponsive. For further directions, please contact Mr. Mac E-Nunu with the Department of Public Works at (626) 300-3204.

OTHER INSTRUCTIONS

The County supports and encourages equal opportunity contracting. The contractor shall make good faith efforts, as defined in Section 2000 of the Public Contract Code to contract with Community Business Enterprises.

The Board of Supervisors reserves the right to reject any or all bids or to waive technical errors and discrepancies in bids submitted in the public's interest.

Si necesita información en español, por favor llame al Telefono (626) 458-2563.



Upon 72 hours notice, the Department can provide program information and publications in alternate formats or make other accommodations for people with disabilities. In addition, program documents are available at our main office in Alhambra (900 South Fremont Avenue), which is accessible to individuals with disabilities. To request accommodations ONLY, or for more ADA information, please contact our departmental ADA Coordinator at (626) 458-4081 or TDD (626) 282-7829, Monday through Thursday, from 7:00 a.m. to 5:30 p.m.



Con 72 horas de noticia, el Departamento puede proveerle información y publicaciones sobre el programa y formatos alternativos o hacer adaptaciones para incapacitados. Además, documentación sobre el programa está disponible en nuestra oficina principal en Alhambra (900 South Avenue Fremont), la cual es accesible para individuos con incapacidades. Para solicitar adaptaciones SOLAMENTE, o para mas información del ADA, pongase en contacto con nuestro Coordinador del ADA del departamento al (626) 458-4081 o TDD (626) 282-7829, de Lunes a Jueves de las 7:00 a.m. a 5:30 p.m.

By order of the Board of Supervisors of the County of Los Angeles, State of California,
dated September 2, 2003.

Specs. 5579

VIOLET VARONA-LUKENS, EXECUTIVE OFFICER
OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES